

**BOARD MINUTES**  
**JUNE 27, 2011**

The Keokuk County Board of Supervisors met in special session, Monday, June 27, 2011 in the Board Room of the Courthouse. Present were: Michael Berg, Michael C. Hadley, Daryl Wood and Christy Bates, County Auditor.

8:30 a.m.-Meeting was called to order. Christy Bates informed the Board an addition must be made to the agenda to include the FY 2012 Appropriations Resolution since appropriations will be done July 1, 2011 and the next Board of Supervisors' meeting is July 5, 2011. Motion was made by Mike Hadley to amend the tentative agenda to include review and possible approval of Fiscal Year 2012 Appropriations Resolution. Daryl Wood seconded the motion. All ayes and the agenda was amended.

8:31 a.m.-Review and possible approval of network installation and maintenance agreement with STI was held. John Schroeder, County Attorney informed the Board he and Christy Bates have discussed the desired changes of terms in the original agreement as follows; anniversary/effective date to be in correspondence with fiscal year; #9. Employee solicitation/hiring - delete; #12. Attorneys' fees - dispute; and 2.0 Price and payment - fixed service price does not address price increases. Board consensus was approval of said changes. John gave a draft copy to Brian Gay, STI representative last Friday for review.

8:36 a.m.-Consideration and possible termination of Keokuk County membership in Southeast Iowa Response Group was held. Also present were John Schroeder, County Attorney and Larry Smith, Emergency Management Coordinator. Larry stated the Muscatine Fire Department charges Washington County an annual flat fee of \$1,800 for equipment maintenance. John Schroeder suggested termination of the SIRG membership immediately due to the ninety day opt out prior notification. Daryl Wood informed he spoke with Mahaska County and they would be willing to cover Keokuk County once established. Larry stated he will meet with the Mahaska County Fire Chief this week regarding their intent as a hazmat advisory team. Motion was made by Mike Hadley to terminate Keokuk County's membership in Southeast Iowa Response Group and to authorize John Schroeder, County Attorney as designee to send formal notification. Daryl Wood seconded the motion. All ayes and motion carried.

8:45 a.m.-Discussion and possible approval of annual Haz-Mat agreement was held. Larry Smith, Emergency Management Coordinator requested the Board allow the hazmat agreement to be between the Muscatine Fire Department and the Emergency Management Commission. Larry also requested the Board allow the Emergency Management Commission to reclaim the budgeted hazmat funds to pay the annual fee and use the balance for needed hazmat equipment. Board consensus was to allow said request. Motion was made by Daryl Wood to empower the Emergency Management Commission to enter into a one year agreement with the Muscatine Fire Department for hazmat advisory services once terms have been agreed upon. Mike Hadley seconded the motion. All ayes and motion carried.

8:50 a.m.-Meeting was held with Andy McGuire, Assistant Engineer and Dave Patterson, Keokuk/Washington Engineer regarding the Keokuk County Highway Department. Andy distributed a plan of priority listing for the Board to review. Dave stated he and Andy want to make sure the County as a whole is headed in the same direction for Highway Department goals. It was requested and approved to post closure of the Belva Deer trail until the washout issue is resolved. Definition of

level of service was discussed and how common sense prevails over policy when applicable. Andy stated he plans to meet with highway administrative employees weekly and have safety and department issue meetings quarterly. The Board requested attendance to shop meetings for communication purposes.

1. Review and adoption of a resolution authorizing the Assistant Keokuk County Engineer to execute certifications in connection with all Farm to Market construction projects in Keokuk County was held. Motion was made by Mike Hadley to approve said resolution as submitted. Daryl Wood seconded the motion. All ayes and motion carried.

2. Review and adoption of a resolution authorizing the Keokuk County Engineer and his designated representatives to issue special (oversized) permits in accordance with Chapter 321E.1 of the Code of Iowa was held. Motion was made by Mike Hadley to approve said resolution as submitted and to authorize the Chairman of the Board of Supervisors to sign on behalf of Keokuk County. Daryl Wood seconded the motion. All ayes and motion carried.

3. Review and adoption of a resolution authorizing the Assistant County Engineer to execute the requirements of Section 306.41 of the Code of Iowa (temporary road closings) was held. Motion was made by Mike Hadley to approve said resolution as submitted. Daryl Wood seconded the motion. All ayes and motion carried.

9:20 a.m.-Minutes of the June 20, 2011 meeting were distributed for reading by the Board. Motion was made by Mike Hadley to approve the minutes of June 20, 2011. Daryl Wood seconded the motion. All ayes and motion carried.

9:30 a.m.-Review and approval of claims was held. Motion was made by Daryl Wood to approve the claim listing dated June 27, 2011 as submitted. Mike Hadley seconded the motion. All ayes and motion carried.

**CLAIM DATE: June 27, 2011**

ABEL, LINDA	416.50
AGRILAND FS	3,442.50
ALLIANT ENERGY	2,371.85
ALTORFER MACHINERY	5,915.81
ANDERSEN ASA, RONALD	25.00
ANSWER PLUS	67.14
ASC SCIENTIFIC	58.70
AW DIRECT	347.55
BAKER ELECTRIC	282,322.20
BARRON MOTOR SUPPLY	590.23
BLAIR, ELAINE	198.00
BROWNELLS	1,970.70
CDW GOVERNMENT	790.28
CLUBB, ROBBIN	9.70
COBB OIL CO	23,480.24
COMBUSTION CONTROL CO	2,026.05

DATAMAXX	148.40
DAVIS CO SHERIFF	22.50
DELTA, CITY OF	1,531.24
DICKS HOME AUTO	200.00
DIEBOLD	253.00
DLT SOLUTIONS	6,236.69
DON'S TRUCK SALES	24,210.00
DOUDS STONE	21,507.80
EAST LANCASTER TWP	52.50
FORCE AMERICA	184.88
GALLS	347.93
GEOCOMM INC	3,625.00
GIBSON, CITY OF	496.93
GLAXOSMITHKLINE	1,510.00
GREENLEYS CORP	308.33
HANSELMAN, BETH	21.83
HAWKEYE COMM COLLEGE	85.00
HERO 247	200.00
I M W C A	16,162.00
IA DEPT OF VETERANS AFF	5,327.06
ICAP	2,929.39
IDEAL READY MIX	545.00
IMAGETEK	961.95
IOWA LAW ENF ACAD	5,000.00
IOWA ST MED EXAM	1,391.50
IOWA TRANSIT	117.48
ISAC GROUP UNEMPLOY	3,667.64
JACK WALKER CDJ	35,313.17
K AND L FOODS	10,000.00
KEMPF, MARGARET	74.69
KEOKUK CO HWY DEPT	23,200.00
KEOKUK CO RECORDER	300.00
KEOKUK CO SHERIFF	3,843.54
KESWICK, CITY OF	1,333.76
KINROSS, CITY OF	158.24
MAIL SERVICES	316.36
MARTINS FLAG	1,697.00
MARTINSBURG, CITY OF	515.83
MCLAURIN TRUE VALUE	92.34
MESSERSCHMITT, LAVADA	9.22
METAL CULVERTS	34,416.78
MOORE, JANICE	42.68
O HALLORAN INT	2,135.76
OFFICE CENTER	2,042.60
OLLIE QRS	440.00
OLLIE, CITY OF	724.81

PATTERSON, DAVID  
PHELPS AUTO SUPPLY

2,447.50  
662.00

Page – 4 – (06-27-2011)

PICTOMETRY INT	5,913.25
PITNEY BOWES	268.65
PTL THE SHOP	13.00
QUILL	130.54
QWEST	311.26
RACOM	2,720.94
RESERVE ACCOUNT	2,500.00
RICE, JUNE	133.50
RJM INC	559.93
SADLER POWER TRAIN	484.30
SCHROEDER, JOHN	44.00
SIGOURNEY TRACTOR & IMP	191.96
SMITH, LARRY	47.52
SO EAST DIST ASSESSORS	400.00
SO EAST IA DRUG TASK FORCE	2,000.00
STI	6,589.03
STROBELS	2,400.00
THOMAS, MARCHITA	16.49
THRELKELD-LARSON, VIRGINIA	10.19
TIGERDIRECT.COM	1,473.02
TYLER TECHNOLOGIES	35,820.75
U OF I COLLEGE OF DENTISTRY	625.00
US CELLULAR	419.71
VANGUARD APPRAISALS	4,800.00
WEBSTER, CITY OF	280.26
WEST LANCASTER TWP CLERK	472.50
WILLIAMS, DIANE	6.31
ZEE MEDICAL	67.95
ZEP SALES & SERVICE	3,017.03

**TOTAL** **\$612,639.36**

9:40 a.m.-Meeting was held with Jesse Hornback, CPC/General Assistance, regarding monthly Community Services update. Jesse informed the Board of Mental Health and General Assistant happenings during the month of May. Jesse stated he is frustrated with the Rural Housing Trust Fund (RHTF) program since all applicants have been denied to date.

9:55 a.m.-Discussion and approval of Remote Access Renewal Agreement with Keokuk County Abstract Company was held. Also present were Melissa Bird, Recorder; Kathy Bates, Keokuk County Abstract; Christine Kleinmeyer, Treasurer; Ron Richmond, Assessor/GIS and LuAnn Berger served as notary. Motion was made by Mike Hadley to approve said agreement as submitted. Daryl Wood seconded the motion. All ayes and motion carried.

10:00 a.m.-Discussion and approval of Remote Access Renewal Agreement with Washington Title & Abstract Company was held. Present were: Virginia Bordwell, Washington Title & Abstract; Melissa

Bird, Recorder; Christine Kleinmeyer, Treasurer; Ron Richmond, Assessor/GIS and LuAnn Berger served as notary. Motion was made by Mike Hadley to approve said agreement as submitted. Daryl Wood seconded the motion. All ayes and motion carried.

Page – 5 - (06-27-2011)

10:05 a.m.-Consideration and possible approval of Fireworks Permit #55 for Duane Atwood for display on July 3, 2011 was held. Motion was made by Mike Hadley to approve said permit as submitted and to authorize the Chairman of the Board of Supervisors to sign on behalf of Keokuk County. Daryl Wood seconded the motion. All ayes and motion carried.

10:10 a.m.-Approval of Personnel Report for Adam Pence, full-time Deputy, Sheriff's Department was held. Jeff Shipley, Sheriff was present to discuss said hire. Motion was made by Daryl Wood to approve the Personnel Report for Adam Pence, full-time Deputy, Sheriff's Department, at \$44,664.00 effective July 4, 2011 as submitted. Mike Hadley seconded the motion. All ayes and motion carried.

10:15 a.m.-Various board and committee reports were held. Daryl Wood attended Pathfinders, 10-15 Transit and RPA meetings. Mike Hadley attended Emergency Management and Semco meetings. Michael Berg attended an Empowerment meeting last week.

10:40 a.m.-Discussion of old/new business and public comment was held. Janietta Criswell, Clerk of Court requested the Courtroom and Clerk of Court office carpets be cleaned once the electrical project is completed. Judge Crystal Cronk inquired if the Board would consider new carpet for the Judge's Office and Magistrate Court. Board consensus was to allow carpets to be cleaned and asked for bids to be submitted for new carpet. Steve Landgrebe, Baker Electric stopped in to inform they will be working on July 4<sup>th</sup> and scheduled the next electrical project meeting for July 18, 2011.

10:45 a.m.-Review and possible approval of Fiscal Year 2012 Appropriations Resolution was held. Motion was made by Daryl Wood to approve the FY 2012 Appropriations Resolution as submitted. Mike Hadley seconded the motion. All ayes and motion carried.

There being no further business, motion to adjourn was made by Daryl Wood. Mike Hadley seconded the motion. All ayes and the meeting adjourned at 11:00 a.m.

The Keokuk County Board of Supervisors adjourned to meet June 30, 2011.

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Michael Berg, Chairman  
Board of Supervisors

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Michael C. Hadley

Daryl Wood

Christy Bates